



Santa Clara County Office of Education

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County Superintendent of Schools

Informational Bulletin

For Santa Clara School Districts

District Business and Advisory Services

Bulletin: 22-029

Date: April 29, 2022

To: District Fiscal Directors
District Personnel and Payroll Directors

From: Susan Ady, Director - District Business Services
Nghia Do, Advisor - District Business Services

Re: Classified School Employee Summer Assistance Program (CSESAP): Schedule of the Estimated State Match Funding

Based on the estimated data report, the California Department of Education (CDE) has determined that a participating classified employee can expect to receive state match funding equal to sixty-nine cents (\$0.69) for each one dollar (\$1) that the classified employee elected to withhold monthly in the 2022-23 school year. The CDE will make required apportionment for the match funds in August 2023.

Per the CDE's letter dated April 29, 2022, the schedule of the estimated amount of state match funding for each participating school district is available under "CSESAP 2019 Funding Results" on the CDE website at

<https://www.cde.ca.gov/fg/fo/r14/csesap21result.asp>

For Santa Clara County, the estimated total state match funding in the amount of \$2,905,735.00 will be made available for participating school districts. Please see below the details of state match funding by district and the summary of important program dates.

Please distribute this memo within your District as deemed appropriate.

**Classified School Employee Summer Assistance Program
Estimated Amount of State Match Funding for the 2022-23 School Year**

County Name	Full CDS Code	Local Educational Agency	Number of Participating Classified Employees	Estimated Amount to be Withheld from Participating Classified Employees During the 2022-23 School Year	Estimated Amount of State Match Funding [\$0.69 Per \$1.00 Withheld]
Santa Clara	43693690000000	Alum Rock Union Elementary	84	\$ 189,365.00	\$ 130,339.00
Santa Clara	43693770000000	Berryessa Union Elementary	109	\$ 213,298.00	\$ 146,812.00
Santa Clara	43693930000000	Campbell Union	70	\$ 155,000.00	\$ 106,686.00
Santa Clara	43694270000000	East Side Union High	135	\$ 482,904.00	\$ 332,381.00
Santa Clara	43694350000000	Evergreen Elementary	117	\$ 230,157.00	\$ 158,416.00
Santa Clara	43694500000000	Franklin-McKinley Elementary	81	\$ 200,398.00	\$ 137,933.00
Santa Clara	43694680000000	Fremont Union High	81	\$ 263,230.00	\$ 181,180.00
Santa Clara	43695420000000	Luther Burbank	21	\$ 106,002.00	\$ 72,961.00
Santa Clara	43695910000000	Mountain View Whisman	86	\$ 222,862.00	\$ 153,395.00
Santa Clara	43696090000000	Mountain View-Los Altos Union High	26	\$ 107,151.00	\$ 73,752.00
Santa Clara	43696170000000	Mount Pleasant Elementary	45	\$ 122,618.00	\$ 84,398.00
Santa Clara	43696410000000	Palo Alto Unified	207	\$ 680,780.00	\$ 468,579.00
Santa Clara	43696740000000	Santa Clara Unified	327	\$ 789,533.00	\$ 543,433.00
Santa Clara	43696900000000	Sunnyvale	93	\$ 236,500.00	\$ 162,782.00
Santa Clara	43733870000000	Milpitas Unified	97	\$ 221,835.00	\$ 152,688.00
County Total			1,579	\$ 4,221,633.00	\$ 2,905,735.00

**Classified School Employee Summer Assistance Program (CSESAP)
Program Funding Fiscal Year 2021-22 for School Year 2022-23
Important Dates**

By June 1, 2022	Districts are required to notify participating classified employees of the amount of estimated state match funding the participating classified staff can expect to receive as a result of participating in the program.
30 days after the start of the 2022-23 school year	After receiving the notification from the district, a classified employee may withdraw his/her election to participate in the CSESAP or reduce the amount to be withheld from his/her paychecks, by notifying the district no later than 30 days after the start of the 2022-23 school year. The statute for the CSESAP does not define the date for the start of the school year. This will be determined by the districts.
During the 2022-23 school year	The district will withhold the specified amount from an employee's monthly paychecks (up to 10% gross salary) that the employee indicated on the election form. <ul style="list-style-type: none"> ➤ Employees who separate from employment during the 2022-23 school year are not entitled to the match fund. However, districts will pay the employees any amounts withheld during participation.
By July 31, 2023	Districts submit a web-based form to request payment from the CDE on or before July 31, 2023, for the amount withholding from the classified employee pays. If the total amount requested by participating COE(s)/districts exceed the appropriated amount available for the CSESAP, the CDE will apply a proration accordingly.
During summer recess in 2023	Districts are required to pay their classified employees the amounts withheld plus the state match funds. The summer recess payments are to be made either in one or two payments, as specified by the classified employees at the time of enrollment.